

Professional Collection

Titles Added May 2008

All the titles currently catalogued in the Pittsburgh District Library Center Professional Collection are searchable through The Catalog. All titles may be requested and borrowed. The location is identified as “District Services (CLP)”, or yx if searching in Millennium. You can request material electronically by placing a hold, or stop by the District Services Office to select a book and check it out at the East Liberty Library’s circulation desk.

Nelson, Sandra S. **Strategic Planning for Results** American Library Association, c2008. qZ678.N454 2008

This resource, a fully revised version of Planning for Results(1998) is a tool that covers a step-by-step strategic planning process for libraries that can be completed in four months. The data collection and the decision making process is simplified by including 14 reproducible workforms that include a Library and Community SWOT analysis. Also included are the newly revised Public Library Service Responses.

For Table of Contents and Summary, see “More About This Title” in The Catalog.

Intner, Sheila S. **Fundamentals of Technical Services Management** American Library Association, c2008. Z688.5 I575 2008

A practical handbook that provides expert information on managing a technical services department. “The book aims to describe typical issues, problems, and situations encountered in managing a library’s technical services department and to suggest solutions and methods of dealing with them.” For

Table of Contents and Summary, see “More About This Title” in The Catalog.

Laughlin, Sara. **The Quality Library: a guide to staff-driven improvement, better efficiency, and happier customers** American Library Association, c2008. q Z678.L345 2008

This excellent resource offers library administrators and staff the “processes” to improve customer service in their libraries. “It all begins with teams of library staff taking a systems approach to what occurs in the library: identifying customers, identifying and measuring the processes involved in the system, reducing variation in how the work is done, adopting the best-known way, and continuing to measure and improve. It ends with the customers noticing the improvements.”

For Table of Contents and Summary, see “More About This Title” in The Catalog.

Library Challenges and Opportunities. **Library Spaces: Future Needs** [videodisc, 90 min.] College of DuPage, 2008. DVD Z679 .L575 2008x

Teleconference broadcast by the College of DuPage on March 7, 2008. A panel of experts focus upon the topic of space needs in libraries—current and future and how space needs relate to future service needs. Many innovative library spaces across the country are highlighted.

Furness, Adrienne. **Helping Homeschoolers in the Library**

American Library Association, c2008. Z718.75.F87 2008

A straightforward resource for library professionals to help them better serve a fast growing group of customers. The information and tools provided will assist librarians in developing policies, programs, and services that support homeschoolers in their communities.

For Table of Contents and Summary, see “More About This Title” in The Catalog.

MacMillan, Kathy. **A Box Full of Tales: easy ways to share library resources through story boxes**

American Library Association, c 2008. qZ718.3.M25 2008

The author—a writer, storyteller and librarian—shares her proven story box system of programming options. Fifty story box ideas are included to get you started. The book will answer all your questions: What is a story box? What goes into a story box? How is one put together? Who can contribute? How do you get buy-in from others to share this resource?

Anyone already familiar with the “theme bags” available in some ACLA children’s departments—story boxes are the same concept.

Recommended Reference Books for Small and Medium-Sized Libraries and Media Centers

Libraries Unlimited, 2008 edition. Z1035.1 .R438

This resource will assist library directors and reference specialists with collection development decisions concerning their ever-growing, sometimes under-utilized reference collection. The 533 book reviews included are taken from the current edition of American Reference Books Annual. Titles reviewed include: dictionaries, encyclopedias, indexes, directories, bibliographies, guides, atlases, gazetteers, and other types of reference tools. General encyclopedias that are updated annually, yearbooks, almanacs are included on a selective basis.